



## HEADINGTON QUARRY PTA

### Meeting Minutes – 1<sup>st</sup> May 2015

#### 1. Present

Fleur (Chair), Kate (co-secretary), Marie (co-secretary), Debbie (treasurer), Emma (communications co-ordinator), Kelly, Gena, Julie, Caroline, Mary

#### 2. Apologies

Linda

#### 3. Bring & Share Lunch – 16<sup>th</sup> May 2015, 11.30 – 1.30

Letter inviting them to the lunch was sent out to families after their return from the Easter holidays.

Lisa is awaiting news from the Morris Men as to whether they will be able to attend, Kate liaising.

Due to other commitments, some families cannot attend the whole event, so it is agreed the children will sing at 1pm and hopefully the morris men before.

Volunteer boards need to go up by the entrance, Kelly to update the sheets to include washing up shifts.

Kelly will ask Roz if we can borrow 6 trestle tables (for the food tables, hopefully from the Quarry Hall for ease of transport.

Debbie has ordered a large quantity of reusable plates, bowls, cutlery and cups from Ikea.

We will sell teas & coffees to raise money for the Nepal earthquake. Linda to order the tea and coffee. Kate to organise cartons of juice and small bottles of water.

There will be a craft room, which will be free for the children to use. The children will be able to make ribbons on sticks and flower garlands. Marie to order some bells.

10 table cloths were made for the 150<sup>th</sup> celebrations, so we will be able to use these on the food tables.

Hamper raffle donation boxes will be put out this week by Kelly.

We will sell the branded bags and pens from a stall in the new room, with reduced prices of £2.50 per bag and 2 pens for £1.

#### **4. Easter Egg Raffle**

This raised a fabulous total of £114, thank you to everyone who purchased tickets and donated eggs.

#### **5. Play Frame**

The PTA would like to make a donation of £500 to the school and Lesley has asked that we contribute this to a new play frame for the playground. The existing play frame is much loved by the children and is the focus of the playground. Whilst it still has life left in it, the play frames are so expensive that the school needs to start planning and fundraising for a new one now.

#### **6. External fundraising**

The need for a new play frame is a great opportunity for us to fund raise with an end goal. Requests need to be submitted to Asda Living and Waitrose.

Debbie will also investigate fund raising websites.

#### **7. Any other business**

Annie would like to use the funds raised from the Christmas card sales to buy a light table.

Gena is present with an update on the traffic issues. Following advice from the council a petition is being put together to gather signatures from school parents and the wider community, including Windmill parents. It will be in paper and online format. It is hoped that this will help the issues be heard by a wider audience within the council. Gena also proposes that the children coming to school wear high visibility vests, to make themselves seen by more motorists, these could also carry a slow down slogan. These would cost approximately £2.60 each. Unfortunately the PTA is not in a position to fund a bulk purchase, but perhaps they could be ordered in a similar way to the tea towels, whereby parents can order and pay for them in advance.

#### **8. Next meeting**

Friday 22<sup>nd</sup> May