



Dear Parents

I am delighted to introduce the annual report on behalf of the governors of HQFSS, giving an overview of the governing body's role in the continuing development and success of the school. This year has seen exciting changes; we began by welcoming Natalie Wilson as our new head teacher and Claire Derry as green group teacher; we end the year with a new climbing frame for the children, thanks to the fantastic support of parents and friends past and present.

Katherine Bull
Chair of Governors

Curriculum

Governors have engaged in monitoring the curriculum through reports provided by the Headteacher. These have included an analysis of children's progress. Staff keep very detailed notes on children's achievements and review these on a regular basis so that they can support individual children's learning needs. Each term staff review the progress of groups of children e.g by gender, by those with English as an additional language so that they can target their teaching. One governor attended training on the use of the data to review the performance of the school

Governors have also engaged in visiting observing the curriculum in action in the nursery. This year they have focussed on areas including language, literacy, maths and children's well-being.

Governors have reviewed policies including; Collective worship and RE, Equality policies and the Special Needs policy. They have discussed national issues including baseline assessment.



Finances

A key area of responsibility for the governing body is setting and approving the school budget and development plans; with the Leadership & Management committee responsible for financial monitoring of these plans. The school allocates approximately three quarters of total expenditure to staff salaries, the remainder is allocated to learning resources, maintenance, supplies, energy, cleaning and administrative costs, and we now must contribute to the apprenticeship levy.

There is a new funding formula for schools which will apply from the next school year which we have had to budget for as there will be less funding overall. Prudent budgeting has resulted in maintaining a modest surplus for 2017/2018 financial year. Cost savings are being implemented, particularly with outsourced services. We are now receiving a financial contribution from St Andrews Primary School to cover overhead costs. Capital budget has largely been used to replace the climbing frame.

Day care continues to be popular and is usually fully booked. Day care also supports the school with a financial contribution to its funds. The PTA have provided invaluable support to the school through successful fund-raising events including

the climbing frame appeal; over £13,300 has been raised! Governors have claimed no personal expenses this year.

Inclusion & SEND

(Special Educational Needs and Disability)
HQFSS is an inclusive nursery and foundation stage school that welcomes all children and their families. We cater for a wide age range, and are aware that the children are at varied stages of development and have differing interests. Staff members plan the sessions so as to provide support for all the children, and challenge them accordingly. If a child is identified as requiring extra support, s/he will receive attention from skilled staff members. We work in partnership with parents along with external professionals, where appropriate, to ensure children's needs are met. Governors regularly monitor our SEND policy and ensure that it is implemented. Annie Arnold, Foundation Stage Teacher, is our SEND Co-ordinator.



GOVERNOR	ROLE AND EXPIRY DATE	COMMITTEES
Natalie Wilson	Headteacher	Leadership and Management, Family and Community, St Andrews Steering Group
Katherine Bull	Chair, Co-opted Governor	Safe Guarding Governor, Leadership and Management, Head Teacher Performance Management, Complaints
Cllr Roz Smith	LA Governor	Health & Safety Governor, Complaints
Lisa Crook	Co-opted Governor	Family and Community (Chair), Health & Safety Governor, Complaints
Anne Nelson	Community Governor	Curriculum (Chair), Safe Guarding Governor, Discipline Panel
David Knight	LA Governor	Health and Safety Governor, Discipline Panel, Head Teacher Performance Management
Heather Stanbury	Vice Chair, Parent Governor	Leadership and Management (Chair), Discipline Panel, Head Teacher Performance Management, Safer Recruitment Governor
Alexsandra Jones	Parent Governor	Curriculum, SEN Governor
Paul Naish	Parent Governor	Leadership and Management
Duncan Anderson	Co-opted Governor	Curriculum , St Andrews Steering Group, St Andrews Link Governor
Jane Barnes	Staff Governor	Family and Community
Kelly Welch	Staff Governor	Family and Community

Accessibility

As part of the school's Disability Equality Scheme the governors make it a priority to regularly review our Accessibility Plan and our provision for disabled users of the school. The Nursery is accessible for all users. There is a ramp at the children's entrance, a toilet accessible to wheelchair users and a designated disabled car space. At HQFSS we are committed to ensuring equality of education and opportunity for all pupils, staff, governors and families involved in the school community, in a healthy and safe environment. We welcome all children and want them to participate fully in school life. Prior to starting at the school we meet parents to plan appropriate provision. The school responds to the needs that children may have, installing any necessary equipment, for example.

Safeguarding & Security

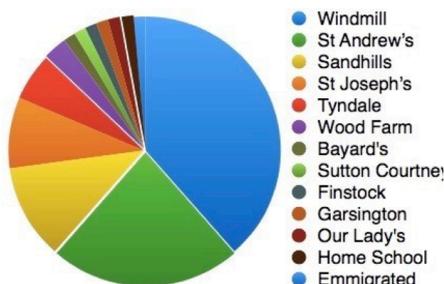
Governors and Staff are committed to ensuring that all children feel safe at our school. All staff and volunteers know their role in keeping children safe. A governor is identified to work closely with

the headteacher on safeguarding issues and to report to the governing body on the effectiveness of policies and procedures. As this governor is new to her role she has undergone safeguarding training.

Children on Roll

Currently there are 80 children attending nursery places alongside 30 children in Rainbow Group.

Last year (2015-16) children went on to the following schools:



Freedom of Information

The Freedom of Information Act requires publicly funded bodies, including maintained nursery schools, to be clear about the information they publish. We have produced a publication scheme setting out all the information we publish on a regular basis and where to find it.

Please ask at the school office to see the scheme or look on our web-